

THE POINTE - KEYCARD REQUEST/PARKING FORM
(Confidential Report)

NEW KEY CARD NUMBER _____

OLD KEY CARD NUMBER (IF APPLICABLE) _____

Please fill in the following information for our files. No Parking Pass or Building Access Card may be issued without this information.

PARKER _____

NON-PARKER _____

EXECUTIVE ACCESS _____

NAME (FIRST, LAST) _____

LICENSE PLATE NUMBER _____

VEHICLE MAKE & MODEL _____

COMPANY NAME _____

DIVISION/FACILITY CODE _____

SUITE NUMBER _____ ACCESSIBLE FLOORS _____ BUILDING _____

TELEPHONE NUMBER _____

EMAIL _____

PARKING AGREEMENT

THIS CONTRACT LIMITS OUR LIABILITY - READ IT

PLEASE INITIAL

- _____ 1. Catalina Media Development, LLC and Standard Parking Corp. are offering parking space for rent only during hours of operation posted at this location. Vehicles left during attended time are left at customer's own risk.
- _____ 2. Parking space is rented on a calendar month basis, running from the first through the last day of the month.
- _____ 3. The monthly rental is payable one (1) month in advance, it is due and payable on the first day of the month and must be paid no later than five (5) days after due date. Failure to do so will automatically cancel this Agreement and the customer will be charged the prevailing daily parking rate. No deductions or allowances from monthly rate will be made for days customer does not use parking facility.
- _____ 4. In self-parking locations, customer agrees to hold Catalina Media Development, LLC and Standard Parking Corp. harmless as Catalina Media Development, LLC and Standard Parking Corp. are renting space only and no bailment is created. Catalina Media Development, LLC and Standard Parking Corp. are not liable for damage to, or theft of, vehicle under any circumstances.
- _____ 5. Customer agrees to deliver vehicle and its door and ignition keys to attendant at locations where attendant parks vehicles; liability is limited as posted and as stated herein. Any other keys or articles left with attendant are left at customer's own risk. Customer agrees to set brake before leaving vehicle. Where attendant parks the vehicle, Catalina Media Development, LLC and Standard Parking Corp. are not liable for any damages due to causes beyond their reasonable control and in no event are attendant Catalina Media Development, LLC and Standard Parking Corp. liable for: (1) Consequential damages; (2) loss of use of vehicle; or (3) damage to vehicle if left after closing hours.
- _____ 6. In both self-park and attendant parking areas, the customer agrees not to leave articles of personal property of any value in the vehicle, and specifically agrees not to hold Catalina Media Development, LLC and Standard Parking Corp. responsible for any damages resulting from the loss of damage to said articles of personal property left in vehicle in violation of this Agreement.
- _____ 7. All claimed damage or loss must be reported and itemized by customer to location supervisor and be recorded in writing before vehicle is taken from the facility.
- _____ 8. When a monthly parking identification sticker (one sticker per contracted vehicle parked) is issued by Catalina Media Development, LLC and Standard Parking Corp., the sticker must be displayed in view on vehicle at all times while in parking facility. When a "key card" entry card (one card per contracted vehicle parked) is supplied by Catalina Media Development, LLC and Standard Parking Corp. the card shall be used to enter and exit automatic-system-equipped facilities. Prevailing daily rate will be charged to vehicle operator if sticker is not displayed or key card is not used as directed. Any attempt at manipulation of monthly parking procedures will result in cancellation of monthly parking privileges and charging of daily rate.
- _____ 9. A service charge for the lost monthly sticker or the lost key card will be imposed for replacement.
- _____ 10. Location supervisor or attendants are not authorized to make or allow any exceptions to this Agreement and operating regulations.
- _____ 11. This Agreement may be terminated by Catalina Media Development, LLC and Standard Parking Corp. upon 15-day notice to customer.
- _____ 12. Catalina Media Development, LLC and Standard Parking Corp. reserves the right to adjust rates upon 15-day notice to customer, posted at location.
- _____ 13. Customer agrees to abide by the rules and regulations established from time to time.

I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE ABOVE TERMS AND CONDITIONS.

BY: _____

Customer Signature

Print Name

BY: _____

Building/Parking Management

Print Name

DATE: _____

DATE: _____